

JOB LETTER FROM EMPLOYER

Employer Name: _____

Employer Address: _____

Employer Phone: _____

Employee Name: _____

Employee Address: _____

Employee Phone: _____

Employment Details:

Job Title / Position: _____

Employment Status (Full-time/Part-time/Contract): _____

Job Location: _____

Salary / Wage: _____ CAD

Work Schedule: _____

Supervisor / Manager: _____

Terms and Conditions:

This letter confirms the employment of the above-named Employee by the Employer in the capacity described herein.

The Employee's duties and responsibilities shall be consistent with the job title and position stated above.

The employment is subject to the laws of Canada and applicable provincial legislation.

The Employee's employment status is as described and subject to termination according to the conditions set forth in the applicable employment standards.

Salary or wage indicated is exclusive of statutory deductions and payable in accordance with Employer's standard payroll practices.

Work schedule and hours shall be determined by the Employer and may be subject to reasonable variation.

This letter does not constitute a contract of employment for any fixed duration unless otherwise specified.

The Employee agrees to comply with all company policies, procedures, and lawful directives.

Confidentiality of Employer's information must be maintained during and after the term of employment.

Any disputes arising from this employment shall be resolved under Canadian law and applicable dispute resolution mechanisms.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____

EMPLOYER SIGNATURE

EMPLOYEE SIGNATURE

Signature: _____

Signature: _____

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