

CANADA LETTER OF EMPLOYMENT

Employer:

Employee:

Position and Duties:

The Employer hereby employs the Employee as _____ and the Employee accepts such employment. The Employee shall perform the duties and responsibilities customarily associated with this position and as assigned by the Employer from time to time.

Place of Work:

The Employee's primary place of work will be at _____. The Employer may require the Employee to work at other locations as reasonably necessary.

Hours of Work:

The Employee is expected to work the following hours: _____. The Employee agrees to devote their full working time and attention to the Employer's business.

Compensation:

The Employee will be compensated at a rate of _____ payable in accordance with the Employer's standard payroll practices, subject to required deductions and withholdings.

Benefits:

The Employee will be entitled to participate in the Employer's benefit plans as described in the Employee Handbook and consistent with applicable law.

Probationary Period:

The first _____ months of employment constitute a probationary period during which the Employer may terminate employment without cause or notice, subject to applicable law.

Termination:

Either party may terminate this employment relationship at any time by providing written notice or pay in lieu thereof, in accordance with the minimum requirements set out under the Canada Labour Code or applicable provincial employment standards legislation.

Confidentiality and Non-Disclosure:

The Employee shall not, during or after employment, disclose or make use of any confidential information acquired during employment except as authorized by the Employer or required by law.

Intellectual Property:

All intellectual property developed by the Employee during employment relating to the Employer's business shall be the sole property of the Employer.

Compliance with Policies and Laws:

The Employee agrees to comply with all lawful and reasonable policies, procedures, and directions of the Employer, and with all applicable laws and regulations.

Accommodation:

The Employer will provide accommodation in accordance with the Canadian Human Rights Act and applicable provincial human rights legislation if requested and reasonably required.

Entire Agreement:

This Letter of Employment, together with any referenced policies, constitutes the entire agreement between the parties relating to employment and supersedes all prior agreements or understandings, whether written or oral.

Governing Law:

This Letter of Employment shall be governed by and construed in accordance with the laws of the Province in which the Employee is employed and the federal laws of Canada applicable therein.

Acknowledgement:

By signing below, the Employee acknowledges receipt of this Letter of Employment and agrees to the terms and conditions set forth herein.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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