

ROUTER LETTER SET FOR COMMERCIAL TRANSACTION

Client Name: _____ Reference No.: _____

Sender Information:

Company Name: _____

Address: _____

Contact Person: _____

Phone/Email: _____

Recipient Information:

Company Name: _____

Address: _____

Contact Person: _____

Phone/Email: _____

Transaction Details:

Invoice Number: _____

Purchase Order Number: _____

Shipment Method: _____

Terms of Payment: _____

Routing Instructions:

Carrier Name: _____

Port of Loading: _____

Port of Discharge: _____

Final Destination: _____

Special Instructions:

Clause 1 – Purpose

This Router Letter Set outlines the instructions and authorizations given by the Client to the Sender to effect shipment of specified goods under the terms herein.

Clause 2 – Compliance

All parties agree to comply with applicable Canadian laws and regulations governing importation, exportation, transportation, and customs clearance.

Clause 3 – Liability

The Sender assumes responsibility for the proper execution of the routing instructions but shall not be liable for delays or losses caused by acts of God, carrier negligence, or regulatory authorities.

Clause 4 – Insurance

The Client shall arrange and maintain adequate insurance coverage for the goods during transit and shall provide proof of such insurance upon request.

Clause 5 – Payment Terms

Payment for all services rendered pursuant to this agreement shall be made by the Client in accordance with agreed contractual terms, without offset or deduction.

Clause 6 – Amendments

Any amendments or modifications to this Router Letter Set must be made in writing and signed by authorized representatives of both parties.

Clause 7 – Confidentiality

All parties agree to keep the contents of this Router Letter Set confidential and shall not disclose to third parties except as required by law or necessary for performance.

Clause 8 – Governing Law and Jurisdiction

This Router Letter Set shall be governed exclusively by the laws of Canada. The parties agree to the exclusive jurisdiction of the courts located in the Province of Ontario for any disputes arising hereunder.

Clause 9 – Entire Agreement

This Router Letter Set constitutes the entire agreement between the parties with respect to the subject matter and supersedes all prior understandings, agreements, or representations.

Clause 10 – Execution

This Router Letter Set may be executed in counterparts and transmitted electronically, each of which shall be deemed an original and together constitute one and the same document.

SENDER'S AUTHORIZED SIGNATURE

CLIENT'S AUTHORIZED SIGNATURE

Signature: _____

Signature: _____

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