

SALES LETTER

Recipient Name: _____
Recipient Address: _____
City, Province, Postal Code: _____

Subject:

Offer to Purchase Goods and Services

Dear Sir/Madam,

We are pleased to present this formal sales letter to offer the purchase of goods and/or services detailed below. This letter outlines the terms and conditions that shall govern our commercial relationship, and is intended to be legally binding and enforceable under the laws of Canada.

1. Description of Goods and/or Services

The Seller agrees to sell and the Buyer agrees to purchase the following goods and/or services:

Item Description	Quantity	Unit Price (CAD)	Total Price (CAD)

2. Price and Payment Terms

The total purchase price for the goods and/or services shall be as stated in the above table, payable in Canadian Dollars (CAD). Payment shall be made as follows:

- A deposit of _____ CAD upon acceptance of this sales letter.
- The balance payable on delivery/completion of services.
- Payment methods acceptable include wire transfer, certified cheque, or other methods mutually agreed upon.

3. Delivery and Acceptance

Delivery of goods and/or completion of services shall occur at the mutually agreed location and time. Upon delivery, the Buyer shall inspect the goods and/or services and notify the Seller within _____ days of any discrepancies or defects. Failure to provide such notice shall constitute acceptance of the goods and/or services.

4. Warranties

The Seller represents and warrants that the goods and/or services shall conform to the specifications agreed upon and shall be free from defects in material and workmanship for a period of ____ days following acceptance. This warranty is exclusive and is in lieu of all other warranties, express or implied, including implied warranties of merchantability and fitness for a particular purpose.

5. Limitation of Liability

Except for liability arising from gross negligence or willful misconduct, neither party shall be liable to the other for any consequential, incidental, special, or punitive damages arising out of this sales letter or the transactions contemplated herein.

6. Governing Law and Jurisdiction

This sales letter shall be governed by and construed in accordance with the laws of Canada and the applicable province or territory. The parties agree to submit to the exclusive jurisdiction of the courts located in the applicable province or territory for any disputes arising under or relating to this sales letter.

7. Entire Agreement

This sales letter constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all prior negotiations, understandings, and agreements. No amendment or modification shall be valid unless in writing and signed by both parties.

8. Signatures

The parties agree to the terms set forth above and have caused this sales letter to be executed by their duly authorized representatives.

SELLER'S SIGNATURE

BUYER'S SIGNATURE

Signature: _____

Signature: _____

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