

UNIVERSITY REFERENCE LETTER

To Whom It May Concern:

This letter is to confirm that the individual named below has been a student at our university and has demonstrated commendable academic performance, character, and suitability for the opportunities they seek.

Student Information:

Full Name: _____
Student ID Number: _____
Program of Study: _____
Faculty Advisor: _____

Academic Performance and Conduct:

The student has consistently met or exceeded the academic requirements of their program. Their conduct has been exemplary, adhering to the university's code of ethics and regulations. This letter serves as an endorsement of their qualifications and character.

Purpose of Reference:

This reference letter is provided at the request of the student for use in applications for employment, further education, scholarships, or other professional opportunities. It is intended to provide a truthful and accurate assessment of the student's abilities and character.

University Confirmation:

The undersigned hereby certifies that the statements contained in this letter are true and correct to the best of their knowledge. This letter is issued in accordance with University policies and applicable Canadian laws governing personal information and privacy.

UNIVERSITY OFFICIAL SIGNATURE

STUDENT SIGNATURE

Signature: _____

Signature: _____

University Name: _____
University Address: _____
Contact Phone: _____
Contact Email: _____

Legal Disclaimer and Privacy Notice:

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